



དཔལ་ལྷན་འབྲུག་གཞུང་། གསོ་བ་ལྷན་ཁག་ འབྲུག་བཟའ་ཆས་དང་སྨན་རིགས་དབང་འཛིན།

ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF HEALTH  
BHUTAN FOOD AND DRUG AUTHORITY



## INSPECTION SERVICES

### APPLICATION FORM- FOOD BUSINESS LICENSING

- 1) Name of The Food Business:
- 2) Name of the owner:
- 3) Citizenship ID No. of the owner:
- 4) Phone Number of the FB:
- 5) E-mail of the FB:
- 6) Address of FB:
- 7) Size of FB (acre/decimal/sq.ft):
- 8) Name of the Top Manager:
- 9) Number of Employee:
- 10) Licensing Criteria against which licensing is being sought:
- 11) Product Category (proposed/being manufactured):  
.....  
.....
- 12) Products proposed/being manufactured:  
.....  
.....
- 13) Current status of functioning of the FB: project stage / commissioned but regular production yet to start / regular production in progress.
- 14) If regular, mention the number of years the FB has been in production:
- 15) Volume of production during the last calendar year:
- 16) Has a Project Proposal been prepared: Yes/No
- 17) Identified water source (Please mention the source) :
- 18) Site history details: fresh land/converted structure?
- 19) If converted, what was the previous business conducted there?  
.....

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20) Any processes outsourced by the FB? Yes/No

a) If yes, please provide details of outsourced processes :

S. No	Processes outsourced	Details FB to whom outsourced		
		Name	Address and contact details	BFDA License number

21) Name(s) and FHs' License No. of Authorized Food Handler if already in place:

Sl. No.	Names	FH's License Number

22) Legal Entity Status (Private Ltd/Public Ltd /Government undertaking) :

23) Are you a part of a larger Corporation? Yes/No

a) If Yes, indicate relationship with a large organization: franchisee, branch, etc.

24) Has the FBO been licensed before? Yes/No

a) If Yes, provide details of License number:

25) Reasons why the License is no longer valid:

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## INSPECTION SERVICES

### APPLICATION FORM- FOOD BUSINESS LICENSING

26) Any judicial proceedings relating to the FBOs operations/product? Yes/No

a) If yes, please provide details:

27) Any proceedings by any Regulatory body or suspension/cancellation/withdrawal of any relevant licensing/approvals under any Regulations: Yes/No

a) If yes, please provide details:

Dated:

Signature

(Name and Designation of Authorized  
personnel of FB)

Enclosures:

1. Copy of the Project Proposal (including plant layout) for new establishment.
2. Copy of Plant layout for already established structure.
3. Copy of Trade License and/or CID.
4. Copy of previous inspection report and product test reports, if earlier licensed/certified by BFDA.

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